



APPLICATION FOR EMPLOYMENT

Mayfair House Assisted Living
 901 Enterprise Way, Portsmouth, Virginia 23704
 757-397-3411

Applicant Information

Applicant Name (Last Name First)			Date	
Address		City	State	Zip Code
Social Security No.	Phone Number	Email Address		

Employment Position

Position(s) applying for:		Salary desired:	Date you can start
What shift are you available for?	Are you a U.S. citizen or approved to work in the United States?		

Personal Information

Have you ever applied to or worked for Mayfair House Assisted Living before? Yes No

If yes, when and what position? _____

Do you have any friends, relatives, or acquaintances currently working for Mayfair House Assisted Living? Yes No

If yes, state name & relationship: _____

Will you consent to a mandatory controlled substance test? Yes No

Do you have any condition which would require job accommodations? Yes No

If yes, please describe accommodations required below. _____

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case: _____

Please list below the skills, licenses, and qualifications you possess for the position for which you are applying:

Education

High School:			Location:
From:	To:	Did you graduate? Yes No	Diploma:
College:			Location:
From:	To:	Did you graduate? Yes No	Degree:
Other:			Location:
From:	To:	Did you graduate? Yes No	Degree:

Work References

Name	Company	Phone Number
Name	Company	Phone Number
Name	Company	Phone Number

Work History			
Company:		Phone:	Job Title:
Address:		Supervisor:	
From:	To:	Reason for Leaving:	
May we contact your previous supervisor for a reference? Yes No		Starting Salary:	Ending Salary:
Company:		Phone:	Job Title:
Address:		Supervisor:	
Date Month/ Year From: To:		Reason for Leaving:	
May we contact your previous supervisor for a reference? Yes No		Starting Salary:	Ending Salary:
Company:		Phone:	Job Title:
Address:		Supervisor:	
From:	To:	Reason for Leaving:	
May we contact your previous supervisor for a reference? Yes No		Starting Salary:	Ending Salary:

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____

Date: _____

Do Not Write Below Line

Remarks:			
Neatness		Character	
Personality		Ability	
Hired	Department	Position	Will Report